

Washington Spring Internship #13

Committee on Oversight & Government Reform

Hi Springies

If you would like to work on Capitol Hill for the Committee on Oversight & Govt Reform this may be the internship for you. Henry Waxman, Democrat from the 30th Congressional District (LA area) is the Chairman of this committee. Keep in mind that tasks are mostly administrative but you will be on Capitol Hill attending hearings and will be immersed in the congressional atmosphere. We have two students there this quarter and a former student was there last spring. All give it high marks!

Address your cover letter to

Sheila F. Klein

Office Manager/Executive Assistant to Staff Director

Committee on Oversight and Government Reform

2157 Rayburn House Office Building

Washington, DC 20515

Description below.

Assist in preparing for Congressional hearings; attending Congressional hearings and helping out as needed; Answering phones; Xeroxing; Getting signatures on documents from Members' offices; Sorting publications and mail; Other duties as assigned.

If interested in this internship, email me your cover letter/resume and I will forward it on. Please don't delay in submitting your materials to me. Thanks. - Sara

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